



Empowered lives.
Resilient nations.

23 October 2019

Mr. Alfredo Teixeira
Resident Representative for UNDP Mozambique
cc: Valerie Cliff, Assistant Administrator and Bureau Director a.i., RBAP
Noura Hamladji, Deputy Regional Director, RBA

Subject: Delegation of Authority regarding SSCAF Project Mozambique Idai Response

Dear Mr. Alfredo Teixeira,

I am pleased to delegate the authority to implement the project *Post Disaster Restoration Assistance after Cyclone Idai in Mozambique* under the South South Cooperation Assistance Fund (SSCAF) on behalf of UNDP China South South Facility (hereinafter the Facility). The project, which amounts to a total of US\$ 2,000,000 was approved by the China International Development Cooperation Agency (CIDCA) on 22 August 2019.

Please find below a summary of the next steps and an outline of the mandatory project financial and results management requirements.

Next steps and mandatory SSCAF-specific requirements:

1. ***Confirmation of receipt:***

As the UNDP Representative with the delegated authority implementing this project, I kindly request that you acknowledge receipt of this letter (over e-mail or signed confirmation letter) and provide the updated and thus final four annexes as per the China project document template submitted to the Government of China. We would also appreciate your obtaining the signature/agreement of the representatives of participating governments and other partners as relevant, as per project implementation modalities.

Please note that any significant changes in the budget require review and approval by the SSCAF Secretariat, hence we highlight discourage changes. However if necessary, please forward the proposed budget revisions to the Facility together with a clear explanation of the changes proposed to be communicated to the SSCAF Secretariat. The Facility is not able to increase the project budget above the amount already approved by the SSCAF, therefore, any over-expenditure on this project would have to be absorbed by other UNDP Mozambique Office resources.

2. ***Schedule of tranches:*** The Project shall be financed from contributions by the SSCAF, in addition to parallel funds mobilized by Mozambique Country Office. The SSCAF funding will have one tranche of

transfer of funds only:

Amount, USD	Date
USD 2,000,000 [100%]	25 October 2019

3. Please also ensure that the correct Fund and Donor codes are used in the AWP Chart of Accounts:

Fund Code	Donor Code
30081	10392

4. GMS and Administrative Costs

The administrative costs of 8% encapsulates 5% GMS and 3 % coordination fee as per the Cost Sharing Agreement with CIDCA dated 22 August 2018.

The project shall set up 5% GMS fee and will be charged based on delivery on monthly basis. The exception of GMS due from signed agreement and GMS setup in Atlas will be managed by RBAP with coordination with OFRM.

Of the expected 8% for overall administration costs, in recognition of the coordination, partnership and technical support function provided by UNDP China, an amount equivalent to 3% of the total approved contribution amount will be charged as Global Coordination and Technical Support by UNDP China. The coordination fee will be collected via Account DPC for waived GMS. The 3% shall be transferred to UNDP China prior to project implementation.

Actual transfer of project funding and GMS will be in USD.

Please note that the fee is intended to cover the General Management Service (GMS) indirect costs of project support, supervision and oversight. Any direct costs incurred by the UNDP Mozambique Office may only be incurred in full compliance with UNDP and SSCAF requirements.

5. Specific project management requirements:

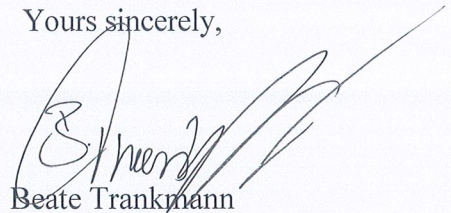
- The Project is required to submit brief monthly reports before the 10th of every month as well as an annual consolidated narrative and financial reports as of 31 December every year. The annual report shall be submitted no later than 10 April of the following year. Template of the Annual Report and detailed instructions will be provided by the Facility.
- The Project must be audited in accordance with UNDP Financial Regulations and Rules and Audit policies and audit responsibility lies with the UNDP Mozambique Office. More information regarding audit requirements will be provided by the Facility in due time.
- The Facility must be informed of any changes to the project objectives, outcomes, indicators and budget lines of the project document that the UNDP Mozambique Office might wish to implement. Such changes would need to be cleared by the Facility in consultation with the SSCAF Secretariat before they can occur. As such, should you wish to make any changes to the results framework, or the budget, please discuss this with the Facility.
- M&E of the project must be carried out in accordance with the UNDP programming policies and procedures and specified in the Monitoring, Reporting and Evaluation section of the project

document.

- The UNDP Mozambique Office and the implementing partners shall regularly provide project progress information on their web sites including through mass-media and social media. All projects' knowledge and communications materials, including publications and signs in the field should have reference to the SSCAF. Please consult the Facility for the most updated visibility guidance for full details on use of China Aid logo and related issues.

In concluding, I would like to assure you of UNDP China and my personal commitment to a successful implementation of the project. The Facility and its staff members are at your disposal for advice and technical support. Should you have any concerns or questions, please do not hesitate to contact me.

Yours sincerely,



Beate Trankmann

UNDP China Resident Representative

ANNEXES

Annex 1. Project Document with Annexes

Annex 2. Cost Sharing Agreement from China International Development Cooperation (CIDCA)

